

# Special Needs Director

Ministry Description  
(Support Staff – part-time – nonexempt)

**Philosophy of Ministry:** As a staff we will follow Philippians 2:1-8 as a model of Christ-honoring servant leadership. The Creek's mission (317) is to Love God, Love People, and Make Disciples by connecting people to Jesus through our seven priorities of Worship, Gospel, Kingdom, Scripture, Identity, Community, and Generosity.

**Accountable to:** Children's Director

**Vision Statement:** Develop the Special Needs Ministry (Access) through training, developing and building relationships with Leaders to effectively partner with Creek families.

## Top Priorities:

1. Team Collaboration
2. Access Environment
3. Access Families and Volunteers

## Duties:

- Develop programming for Access ministry (recruit volunteers, curriculum, environment, etc.)
- Manage Access coverage and troubleshoot worship services
- Build relationships with volunteers via weekly communication and personal meetings
- Collaborate with other ministry teams to offer Special Needs Community Events (Spring Carnival, Fall Festival, Break Away, Night to Shine, etc.)
- Assist with organization of Rooted Kids programming
- Attend at least one worship service weekly
- Provide opportunities for inclusion (Buddy Program)
- Liaison to Easter Seals programming
- Attend weekly staff huddle and monthly staff gatherings
- Participate in staff discipleship groups
- Uphold staff operational values – Prayer, Purity, Humility, Honor, Creativity, Excellence, Family, and Fun
- Available for Christmas Eve and Easter services
- Encouraged to participate in Rooted and a Life Group
- Other duties as assigned